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On behalf of Community Development and Off-Campus & Commuter Communities, thank you for a wonderful academic year. The Off-Campus community experience has grown significantly in the 2012-2013 academic year. With over four hundred students living in approximately 94 homes in the Off-Campus community, we have continued implementing initiatives to educate and inform student residents of safety, neighbor relations and much more. The academic year began with a name change, Off-Campus & Commuter Communities, to encompass our evolving non-resident student populations. As a department we developed and launched our website (studentaffairs.lasalleedu/offcampus) in September 2012 that serves as an online resource center for off-campus and commuter students. We continue to work collaboratively with La Salle's Security and Safety and local police departments of the 14th and 35th districts to ensure the safety of our students.

If you are planning to live Off-Campus over the summer, please notify us via e-mail so that we may continue to support and extend University services to you. If you are living Off-Campus again next year, and know your place of residence, please also notify us via email. The university does require the reporting of residence for all students.

If you have any questions, comments or concerns during the summer, please do not hesitate to contact the Director of Off-Campus & Commuter Communities, TiRease Holmes at 215.951.1916 (email: holmest@lasalle.edu) or myself at 215.951.5057(email: martinezd@lasalle.edu)

Have a wonderful summer!

Peace,
 Doris Martinez
 Off-Campus Community Coordinator
 Division of Student Affairs



**Get Involved:
 Trash Bash**

Clean up YOUR neighborhood!

Meet Student Leaders!

Fun and Snacks on a Sunday Afternoon!

Join us this SUNDAY, April 28th at 12 noon for

SPRING FLING TRASH BASH

*Meet us at the Faculty Parking Lot by Hagman



Off-Campus & Commuter Communities

Move Out Guide

Tips to Consider:

The end of the semester is here, which usually entails stress of various proportions. For many of you in the off-campus community, this time of year also includes transitioning out of your home. Whether you are moving out permanently or for the summer, take these tips into consideration. Believe us; it will make your moving process a bit easier!

- ✓ **Clean Your Home Thoroughly:** Why? If your lease is ending and you paid a security deposit before moving into your home, your landlord may not grant you a complete or partial refund if the home is not up to par. Many landlords use security deposits to clean the home once tenants have vacated.
- ✓ **Dispose of Outside Garbage and Waste:** Be sure that all outside garbage and other waste has been disposed of. Make sure garbage bins and other items are placed out for your Trash pickup day.
- ✓ **Closing out Utility Bills:** If your home pays separately for utilities and all housemates are moving out of your home permanently, be sure to contact the companies responsible for your utilities to discuss final payments, etc.
- ✓ **Walkthrough of Home with Landlord:** It is common that landlords will provide tenants with a move in/move out check list to record damages or minor kinks in the home. Whether your home was provided with a checklist or not, be sure to walkthrough your home with your landlord on the final day in case any questions arise about condition of the home.

Move Out Checklist

Moving out and unsure how to begin checking the condition of your home? No worries! Off-Campus & Commuter Communities has generated a checklist for your convenience. Review all Property Items and thoroughly evaluate the condition of items to present to landlord upon checkout. Also utilize the checklist to assist as you begin cleaning your home before moving.

Property Items	Condition
Floors/ Tiles throughout all levels	
Ceiling	
Home light fixtures	
Insects	
Toilet(s)/Bathtub(s)	
Cabinets	
Sinks/Countertops	
Doors and fixtures	
Windows (Interior/Exterior)	
Interior walls	
Exterior siding	
Front/Back Yard	
Heating/Air Conditioner(s)	
Kitchen Appliances	
Other:	

