

La Salle University's Off Campus & Commuter Communities Presents:

LANDLORD RESOURCE GUIDE

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WELCOME LETTER FROM THE STAFF

Dear Landlord,

Welcome! Whether it's your first year serving as a landlord for student rented property in our La Salle University community or if you are serving in this role again, welcome! We are incredibly excited to get to know you and work with you to ensure that our communities are safe, positive and thriving throughout the academic year. At La Salle University we make student safety and student success a top priority and we thank you in advance for being a partner in such an important mission.

The Off Campus & Commuter Communities Professional Staff is small in number, but great in passion, knowledge, and resources! It is a department headed by three individuals:

TiRease Holmes, the Director of Off Campus & Commuter Communities, **Dennis Velez**, the Off Campus Community Coordinator and **Doris Martinez**, the Commuter Student Services Coordinator. Together, we work with our commuter and off campus students; serving as resources, guides, and program planners. In addition, we work with our community members to ensure that landlords have the tools and resources to be effective and successful. We work to get to know the people living in the communities; to address their needs and concerns, and to work together to create harmonious communities

This resource

guide is intended to help you work with our students, to better understand the University and to give you additional resources and support in your role. We hope it proves helpful. Together we can give students a wonderful off campus living experience and we can create incredible communities throughout the year.

We welcome and encourage open dialogue between all landlords and the three professional staff members in the Off Campus & Commuter Communities division. Please visit our website at studentaffairs.lasalle.edu/offcampus and familiarize yourself with the resources available online and how to best contact us.

SPECIAL POINTS OF INTEREST:

- ◇ Millennials Moving In
- ◇ Letter from your fellow landlord
- ◇ Tips & Tricks of the Trade
- ◇ Landlord Liability
- ◇ Important Dates
- ◇ Off Campus Behavior Policy

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ROSTER COLLECTION PROCESS

Every August, the roster collection process begins. The Roster Collection process is an important task for the Off Campus Community Coordinator. The roster collection process ensures that our department, and the University, knows where all

of our off-campus students are residing for the academic year.

It provides our department and La Salle University with the latest contact information for our students. It's a project that takes place on a yearly basis.

You can help us when we collect roster information next summer:

- ◆ Notify us of any students living in your property.
- ◆ Share any contact information you have to offcampusliving@lasalle.edu